



DESAFIO PROJECT: FIRST WORKING MEETING

Democratisation of Water and Sanitation Governance by Means of Socio-Technical Innovation

Organisation



Funded by:



26 February to 1 March 2013

[Hotel Marante Plaza](#), Av. Boa Viagem, 1070 - 1º Jardim Boa Viagem - Recife-PE - Brazil



AGENDA

Tuesday 26th February

08:00 – 10:00. Session 1 – Presentation of the members of the consortium and project overview

- Presentation by Dr Cristina Marcuzzo, European Union
- Presentation of the project, its components, overall work plan, etc.

10:00 – 10:30. Break

10:30 – 13:00. Session 2 – Work Package 1 (WP1) – Theoretical and Methodological Framework

- Discussion of the objectives, tasks and expected deliverables of this WP
- Discussion of the project's main concepts ("socio-technical innovation", "vulnerability", etc.) and its conceptual framework
- Discussion of the project's general methodological aspects
- Division of labour: responsibilities, tasks and agreements

13:00 – 14:00. Lunch

14:00 – 16:00. Session 2 (continuation) – Work Package 1 – Theoretical and Methodological Framework

16:00 – 16:30. Coffee

16:30 – 18:30. Session 3 – Work Package 8 – Project Management – Administrative Aspects

- Discussion of the tasks and responsibilities related to the administrative and financial management of the project (accounting, reports, financial management details, forms of communication, etc.)
- Presentation by Dr Cristina Marcuzzo, Research Programme Officer, European Commission

18:30. Close

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Wednesday 27th February

08:00 – 10:00. Session 4 – Work Package 2 (WP2) – Historical Case Studies

- Discussion of the objectives, tasks and expected deliverables of this WP
- Brief presentation and discussion of the individual case studies
- Division of labour: responsibilities, tasks and agreements

10:00 – 10:15. Break

10:15 – 12:45. Session 4 – (continuation) Work Package 2 – Historical Case Studies

12:45 – 13:45. Lunch

13:45 – 18:00. Field Visit to the Mustardinha community in Recife

This community is involved in one of the case studies of Work Package 2 (Historical Cases). We will introduce the community representatives to the consortium members on the day of the conference (25th February). We will discuss the format of the visit with them. It will most likely take the form of a guided tour to observe the Condominial System in situ combined with a meeting with the members of the community.

18:00. Close.

Thursday 28th February

08:00 – 10:00. Session 4 (continuation) – Work Package 3 (WP3)– Current Case Studies

- Discussion of the objectives, tasks and expected deliverables of this WP
- Brief presentation and discussion of the individual case studies
- Division of labour: responsibilities, tasks and agreements

10:00 – 10:30. Break

10:30 – 13:00. Session 4 (continuation) – Work Package 3 – Current Case Studies

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13:00 – 14:00. Lunch

14:00 – 16:00. Session 4 (continuation) – Work Package 4 (WP4) – Intervention Case Studies

- Discussion of the objectives, tasks and expected deliverables of this WP
- Brief presentation and discussion of the individual case studies
- Division of labour: responsibilities, tasks and agreements

16:00 – 16:30. Break

16:30 – 18:30. Session 4 (continuation) – Work Package 4 – Intervention Case Studies

18:30. Close

Friday 1st March

08:00 – 10:00. Session 5 – Work Package 8 – Project Management – Academic Aspects

Discussion of the tasks and responsibilities related to the academic management of the project (coordination structure, forms of communication, preliminary and final reports, etc.)

10:00 – 10:30. Break

10:30 – 13:00. Session 5 (continuation) – Project Management – Academic Aspects

- Communication and document formatting. Discussion of the format and use of the project's website, forms of communication and work among the partners (use of Internet-based systems such as Skype, e-mail, virtual work platforms, dropbox, use of bibliographic databases [EndNote], etc.).
- Guidelines for the production of the consortium's documents (format, style, etc.).

13:00 – 14:00. Lunch

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14:00 – 16:00. Session 6 – Work Package 7 – Engagement with social actors and dissemination activities

- Discussion of the objectives, tasks and expected deliverables of this WP
- Brief presentation and discussion of each partner's work plan (emphasis on the first year of the project)
- Division of labour: responsibilities, tasks and agreements

16:00 – 16:30. Coffee

16:30 – 18:30. Session 7 – Work Plan (emphasis on the first year of the project)

- Discussion of the general work plan and the individual partner's work plan
- Synthesis and summary of the discussions that took place in the previous sessions.

18:30. Close - Synthesis and Final Agreements

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